

on the GREEN

A weekly publication for Gallaudet staff & faculty

GALLAUDET COLLEGE
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Staffers enjoy the picnic beneath the big tent on Olmstead Green.



Spider Myers and his "Dynamic Disco" kept things lively at the picnic.



Merrill welcomes the group.

Staff Appreciation Picnic

The day was almost as hot as the rows of ribs and chicken sizzling on grills and blowing smoke into the crowd gathered on Olmstead Green. But the beer and soft drinks were cool, and so was "Spider" Myers who, with his "Dynamic Disco" music and smooth patter, kicked off Gallaudet's first annual Staff Appreciation Picnic on July 31.

A highlight of the day (except, perhaps, for the "victims") was the dunking of Edward C. Merrill, Jr. in a small inflatable boat filled with water, set up earlier for a tug-o-war. He quickly was followed into the pool by John Schuchman, Jack Gannon and anyone else that the merry dunkers could get their hands on. The "victims" were good-humored about it all, and some were even prepared: Schuchman was able to remove his glasses and Gannon his billfold when they saw what was coming. But Merrill, being the first to go, was taken by surprise; the soggy president could be found later spreading his money on the ground to dry. By the end of the day, one very young person had discovered the proper use for the pool and a way to avoid the wet clothes problem. He splashed happily in the pool, sans clothing.

But all this came after the feast under the gaily striped red and white tent, the sack races, water balloons and raw egg tosses, the frisbee and football. Through it all, Myers, who by day is an investigator with Security, volunteered his services as dee-jay and pounded out the tunes that kept feet moving on the small wooden dance floor surrounded by bales of hay.

In welcoming staffers to the picnic, President Merrill told the group, "We just can't meet the goals of Gallaudet College without each individual." He said the picnic was both a way of saying thanks to everyone for their work and a way of helping everyone get to know each other better, especially now, since Gallaudet gets larger each year.

Much of the success of the picnic, which will likely become a yearly event, can be attributed to the help of a number of departments and individuals: Marty Willigan and the Grounds crew who worked Wednesday evening and Thursday morning to set up for the event; the Physical Plant cleanup crew; the Security Office, which made sure everything was safe; Dan Bryant of Services and Purchasing, who arranged for the catered food; Lillian Holt in the Office of Administrative Services, who planned the whole thing. And, of course, to everyone who came and had a good time.



Did Marty Willigan really drink all these beers?



That's a lot of chicken!



Football was a favorite activity of the afternoon for some staff members.



A good-sized crowd congregated for the first Staff Appreciation Picnic.

Gallaudet provides repair loans

by Mike Kaika

The College Council held its monthly meeting on July 30. Most College Council members were present along with an unusually large number (about 12) of employees who came as visitors. This is because of an agenda item "Protection of Non-Smokers."

Edward C. Merrill, Jr. opened the meeting. The minutes of the previous meeting were accepted.

Discussion turned to Project Information. If you recall, the College Council undertook a project to gather information from employees about their concerns or issues. All of the information was gathered, categorized and submitted to Merrill, Central Administration and the Council of Deans.

Merrill's written response to the project was reviewed by the College Council members. The summary of Project Information along with Merrill's response will appear in the Aug. 25 issue of *On the Green*. Merrill stated to the College Council and visitors present that Project Information has been helpful to administration and that action has already been taken on some of the items identified.

In the June College Council meeting, members commented on the apparent difficulty in reaching the Security Department via TDD. Patricia Potter checked into this situation and as a result additional lines were installed. She distributed a memo on this subject to College Council members. Security now has numbers x5666 and x5667 for emergency incoming TDD calls only. In addition, x5563 and x5664 can also be used for TDD calls as well as voice.

Discussion on agenda items regarding temporary employees benefits followed. College Council members raised the question as to how extended temporary employees could receive additional benefits. Potter explained that this would require policy development. However, in Merrill's written response to Project Information on this topic, there is a list of

benefits currently available to extended temporary employees. In addition, temporary employees can call Personnel Office anytime to get more specific information on this subject.

Next item discussed was "Protection for Non-Smokers" introduced by Kathy Burton with strong support from many employees. Burton distributed information to support the issue and several of the visitors spoke about the problems of smokers sharing offices with non-smokers and offered some suggestions as remedies. It was clear that no agreement would be reached at the meeting. Merrill requested a subcommittee consisting of Burton, Mark Goldfarb and Audrey Armstrong to review this matter and make recommendations to the College Council. The latter person is an avid smoker and Goldfarb occasionally indulges in this exhilarating habit.

Other short business items were discussed. Potter commented on the family dental plan. She said the insurance company still required 75% of eligible families to participate in order to make the plan available to them. So far about 55% of the eligible have signed up. The insurance company has agreed to extend the deadline from July 15 to the end of Aug. to reach the 75% mark. This would give employees, such as faculty people who are off for the summer or some staff employees who may not be aware that the deadline has been extended, to reconsider the family plan. This, in no way affects the individual dental plan which is in effect now.

Question was raised on tuition assistance for employees. It was stated that recommendations on this matter have yet to be presented to the Board of Trustees.

Mike Kaika, who has returned to the APR Office, asked if the College Council minutes or a summary of the minutes could be published in *On the Green* to inform the campus community of happenings at the meeting. It was agreed that to print the minutes would be dull reading but if they were summarized perhaps employees would like it. As such, you can guess who is doing the summary. The complete minutes can be found on bulletin boards throughout the campus or from any of the College Council members.

Medical benefits sought for temps

Gallaudet is investigating the possibility of getting medical benefits for extended temporary employees.

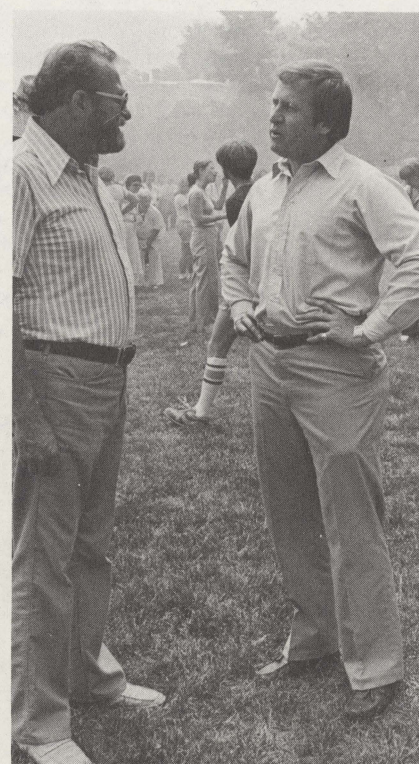
"New hire forms" have already been sent to temporary employees for them to fill out, but insurance companies under consideration must also know the birthdates of extended temporary employees.

Names of extended temps are also in process of being placed on computer so they will receive information that is sent to employees.

If you need a form to fill out, didn't include your birthdate when you filled out your form or would like your name included on the computer list, contact Renee Newman, x5516, in the Personnel Office.

Payroll deduction

Are you one of those people on campus who made a pledge to the Alumni House and asked that it be deducted from your paycheck? If your payroll deduction for your pledge has not yet been started, please contact Sheryl Johnson in the Development Office, x5410.



Sam Wagner and Jerry Lee chat at the picnic.



Pat Potter, Betty Williams and Irene Pruitt help serve the beer at the recent staff picnic.

Police receive radar training

A recent national study by the International Association of Chiefs of Police found that the average training a law enforcement officer receives in using radar is from three to nine hours. The survey results came as a pleasant surprise to the campus police. Radar team members of the campus police receive 12 hours of training on radar and its use in traffic enforcement before being permitted to use it on campus. This means that training

standards for campus police officers in this area exceed the national averages.

"The purpose of our radar enforcement efforts is to encourage motorists to obey the speed limit and, hopefully, prevent accidents and injuries," says Sergeant Ed Glenn of the campus police. "Our training classes stress using radar properly and fairly, always giving the driver the benefit of the doubt."

Sponsored R&D

Grant/contract deadlines

11/15/80 Professional Development NSF—Physically Handicapped in Science Program

Provided below are application deadlines of selected federal programs that offer potential grant or contract opportunities for Kendall Green faculty, staff and graduate students. The deadline is followed by an abbreviation of the federal agency and the program title. More details on programs of interest can be obtained from Glenn Pfau, Office of Sponsored Research, x5030 (Voice or TDD).

Deadline	Program
09/01/80	OHDS—Research/Demonstration Projects
09/01/80	NSF—History and Philosophy of Science
09/01/80	NSF—Science in Developing Countries
09/28/80	AHNC—Very Special Arts Festival
10/01/80	NIDA—Drug Abuse Prevention Grants
10/01/80	NIMH—Mental Health Manpower Development Training
10/01/80	NSF—Seminar Proposals for U.S.-Australia Program
10/01/80	NSF—Pre-College Teacher Development in Science Proposals
10/01/80	NSF—Long-term Visits Under U.S.-New Zealand Program
NO DEADLINE	NSF/SE—Research in Science Education (RISE)
10/15/80	AHNC—Model Sites and Special Projects
10/24/80	NSF—Unsolicited Proposal Related to Mathematical Science
11/01/80	NICHD—Developmental Aspects of Nutrition
11/01/80	NIA—Social and Behavioral Aging Research
11/03/80	NSF—Science Faculty

Weekly program highlight

The National Science Foundation announced the Research in Science Education (RISE) program which is intended to support research for improving the quality of science and mathematics education of early adolescent students. Both preliminary and full proposals may be submitted at any time, with the lead time between submission of the pre-proposal and the award determination at least seven to nine months.

This year, the RISE program will focus on the following areas: 1) The learning and teaching of science and mathematics; projects on the biological, social, intellectual, motivational and instructional factors that influence learning during this period are especially encouraged; 2) The psychological, social, economic, intellectual and instructional factors that encourage participation in science-related activities by women, minorities and the physically handicapped; 3) The proper use of instructional technology in general science and mathematics education, and the advanced training of scientists and engineers; 4) Science-literacy and the processes by which technological information is communicated to the public; and 5) The relationship between learning processes and the nature and structure of scientific and mathematical knowledge.

Projects in the area of continuing technical, professional education are encouraged. Preliminary proposals are required for review by the NSF. Projects are expected to range from approximately \$20,000 to \$300,000 and from 12 to 36 months.

President's Office Notes

Board of Trustees will study Research Division at first Annual Retreat

In 1979, the Gallaudet College Board of Trustees conducted a self-study which resulted in revised bylaws, a committee structure and provision for an annual retreat. These changes were aimed at strengthening the involvement of the Board in the affairs of Gallaudet College.

On Sept. 5, 6 and 7 the Trustees will convene on campus for their first retreat: under study at this time will be the Division of Research. Members of the Division in conjunction with the Office of the President have prepared an agenda geared toward acquainting the Trustees with current research activities and toward stimulating discussion and recommendations for the future.

The retreat will open on a Friday evening with dinner and a keynote speaker. Marvin B. Herscher, executive vice president of Threshold Technologies, Inc., will deliver an address, "The State of the Art in Speech Communications Technology." Threshold Technology, as its name implies, is involved in a very progressive study of the practical applications of technology. Notably, they have been exploring ways to transfer spoken language into print form, and Dr. Herscher will share with the Trustees and invited guests current developments in this area.

Saturday morning will be devoted to presentations about the Division of Research and its various component units. Board members will have the opportunity to become more aware of the specific activities and functions of the various Laboratories through a series of short presentations and discussions led by the Laboratory directors.

The afternoon sessions will be devoted to discussions involving issues related to the Division of Research and its mission as outlined in *New Challenges, New Responses*. Gallaudet College has committed itself to the expansion of its role in the area of research over the next several

years. As such, this will require a close examination of goals and priorities, internal and external funding sources and allocation of resources. The Saturday afternoon session will provide an opportunity for the Board to discuss these issues in depth with the Research administrators.

The 1980 Annual Retreat of the Board of Trustees, with its focus on the Division of Research, should provide a viable method both for informing the Board about College operations and for utilizing the knowledge and insight of the individual members. In this fashion, attainment of the institution's mission and goals should be facilitated significantly.

Curran discusses jobs on "Morning Break"

Sheila Curran, Gallaudet College's Personnel manager, appeared on the television program, "Morning Break" on Channel 9 this past Tuesday, Aug. 5. Along with a number of other Washington area employers, she spoke about employment in the area, Gallaudet's needs for employees, job seeking skills and what employers look for in applicants.

"Kids Break" features Gallaudet employees

Three Gallaudet people were featured this past week on "Kids Break," a pre-school-age children's program on WDCA-TV, Channel 20.

Janet Bailey, coordinator of the Visitors Center, and Kendall School teachers Janice Welborn and Lynn Stirling were featured on segments of the program Aug. 6, 7 and 8.

Bailey signed a song and told a story to hearing children on the program about a deaf child. Welborn and Stirling conducted activities on the show similar to those they would use in pre-school classes at KDES, including measuring handprints on colored paper and then seeing how tall the children were, and talking with the kids about their families.

The three programs were not captioned, although they did include some signing. Gallaudet College TV is planning to caption the programs after they are copied from the air.

Stan Kelly dies

Stanley W. Kelly, Gallaudet's manager of Systems Analysis and Internal Auditing in the Division of Business Affairs, died last Tuesday, Aug. 5 at Holy Cross Hospital in Silver Spring, MD. He had been suffering from leukemia for the past three and a half years but had continued working here for much of that time.

Kelly entered the hospital last June 11 for a spleen operation and returned to work on July 7. He re-entered Washington Adventist Hospital on July 22 with a low-grade infection. In the two days before he died, he suffered two massive strokes and was moved to Holy Cross Hospital, where he died.

Funeral services were held Friday, Aug. 8 at the Hines Rinaldi Funeral Home in Silver Spring, MD. A memorial service for Kelly will be held at Gallaudet in early September, with date to be announced later.

Kelly began working at Gallaudet in 1964 as assistant chief of Fiscal Operations. Later he became assistant business manager for the College. In 1971 he became manager of Personnel and Budget Planning and remained in that position until 1979, when he became manager of Systems Analysis and Internal Auditing.

Born April 17, 1941 in Ridley Park, PA, Kelly attended Columbia Union College in Takoma Park, MD and received his BS in Business Administration. Before coming to Gallaudet he worked for a year at Hadley Memorial Hospital in DC as a bookkeeper and for two and a half years at Citizens Building and Loan Association in Silver Spring, MD as a bookkeeper.



In addition to his job responsibilities, Kelly for years ran the Combined Federal Campaign at Gallaudet, beginning in 1971. He also was a notary and did a lot of work with Gallaudet's budget. He was active in the College and University Personnel Association and was past president of this group.

Kelly was very active in the Wheaton Seventh Day Adventist Church. He loved to play the trumpet and would often travel with church youth groups and participate in concerts.

Kelly lived in Colesville, MD. He leaves behind his wife, Janet, and two daughters, Joelle, 14 and Jeanine, 12. He also leaves a lot of people at Gallaudet who will miss him.

Gallaudet provides home repair loans

Gallaudet College, on behalf of the Gallaudet Community Relations Council, is providing monetary funding for the H Street Project Area Committee to implement a community Self-Help Supplemental Fund. The fund will be used to assist qualified homeowners with financing the repair and/or painting of the outside front of their homes through low-interest loans.

At this time, the program will be administered only in a target area bounded south of Florida Avenue NE, on the west

by 9th Street NE, to the east by 5th Street NE and to the north side of L Street NE.

The Project Area Committee will administer the Self-Help Fund, including the screening of homeowners for financial assistance. The Hospitality House Credit Union will disburse the funds to the recipients upon approval from the PAC. The maximum loan to a single qualified homeowner will be \$300. The PAC will require all qualified homeowners who wish to secure a Self-Help Fund loan to enter into a loan repayment agreement with PAC for the full amount of the loan. The interest rate to be charged by the PAC will be below the current service interest rate. Interest accrued from the loans will be deposited into the Self-Help Fund in order to perpetuate the funds available for future loans. The H Street PAC has volunteered to perform this service.

A trip to the beach

This past Monday, Aug. 4, the Gallaudet Community Relations Council and the Fifth District Police Community Services Division sponsored a trip for about 45 youths in the Near Northeast Community to Sandy Point Beach. Gallaudet College provided transportation for the event.

The youths are involved in the Community Service Center for the Deaf Adult Basic Education Program, Northeast Neighborhood House Program and as residents of the Brentwood neighborhood.



Officer David Chapman, left and fellow officer get ready to escort area kids to the beach. Gallaudet provided transportation for the event.



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Gallaudet College is an equal opportunity employer-educational institution. Programs and services offered by Gallaudet College received substantial financial support from the Department of Health, Education and Welfare.

Money Talks

Business Affairs functions

by Paul K. Nance

In a book entitled *College and University Business Administration*, 1974, published by the National Association of College and University Business Officers, there are five parts: one part relating to the role of business administration in higher education and four parts relating to functions—administrative management, business management, fiscal management and financial accounting and reporting.

How does Gallaudet's Division of Business Affairs functional responsibilities compare with suggestions in the above-mentioned book?

On Page 1:1 of the above book, the functions usually assumed by the chief business officer are summarized:

1. Management of all financial operations of the institution, including design of systems, preparation of reports, conduct of financial analyses, and provisions of appropriate controls and audits.

2. Participation with the president and chief academic officer in preparation of institutional budgets.

3. Management of the physical plant, routinely in its operation and maintenance, and, with other officers, in planning, design and construction decisions.

4. Management of personnel programs.

5. Management of purchasing, stores, and property control systems.

6. Management, or financial control within institutional policy, of auxiliary enterprises and service departments.

The author continues:

Although student aid programs may be administered by another officer, the business officer is responsible for the custody of student aid and scholarship funds. Legal counsel often is assigned to his office. He may be, under policies established by the trustees, the manager of

investments or the administrator of endowments . . . He authenticates institutional contracts, administers the funds of federal and other sponsored programs, and assumes responsibility for systems, safety and security programs, and traffic, parking and communications.

The functions assigned to the Division of Business Affairs compare similarly to those suggested in the book referred to above. More specifically, the functions in the Gallaudet Division of Business Affairs include:

I. Administrative management.

A. Risk management and insurance.

B. Legal services, labor relations and collective bargaining,

C. Staff personnel services, and faculty and staff benefits.

D. Management studies, business data systems and cost-effectiveness.

II. Business Management

A. Purchasing, receiving, inventory of equipment and contracting.

B. Bookstore and Post Office operations.

C. Facilities operation and maintenance.

D. Facilities design and construction.

E. Security and safety.

F. Transportation.

III. Fiscal management and financial accounting and reporting

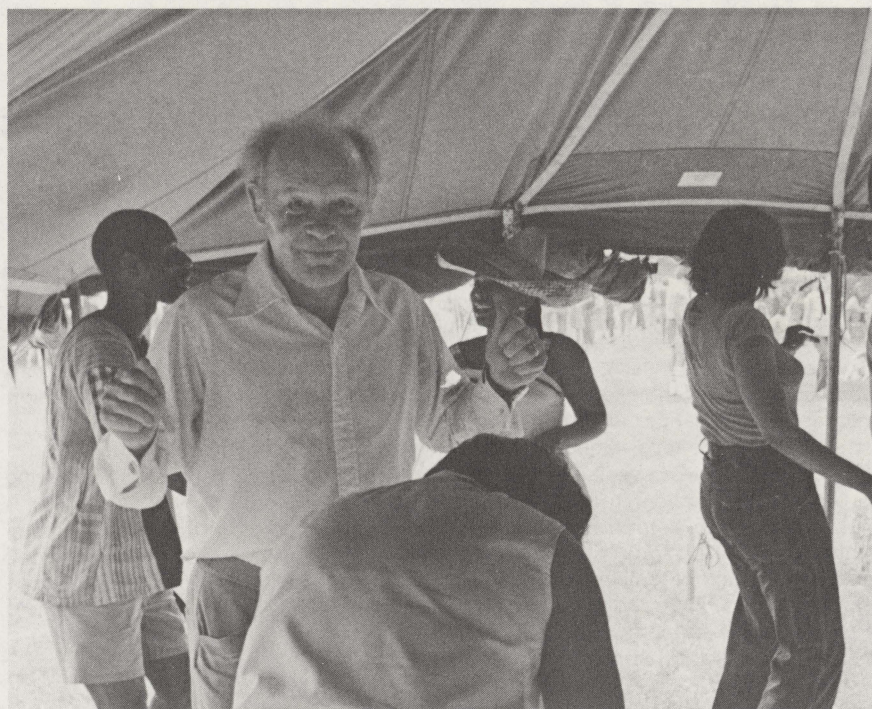
A. Under the guidance of the president and the board, administration of endowment and similar funds.

B. Budgetary accounting, general accounting, salaries payable, other payables, receivables, cash receipting and disbursement, and financial reporting.

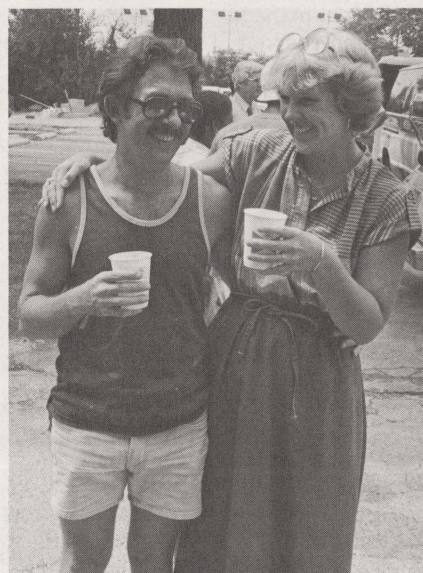
C. Internal controls and audits.

D. Custody of student aid and sponsored research funds, as well as other institutional funds.

In addition, Business Affairs participates with others in planning and in budget development, under the guidance of the president. Within the next month or so an updated handbook on Business Affairs services will be distributed throughout the institution.



Paul Nance moves to the disco beat at the picnic.



Mike Kaika of A/PR and Susan Lyon of the Student Union share a smile.

Energy tips—using hot water

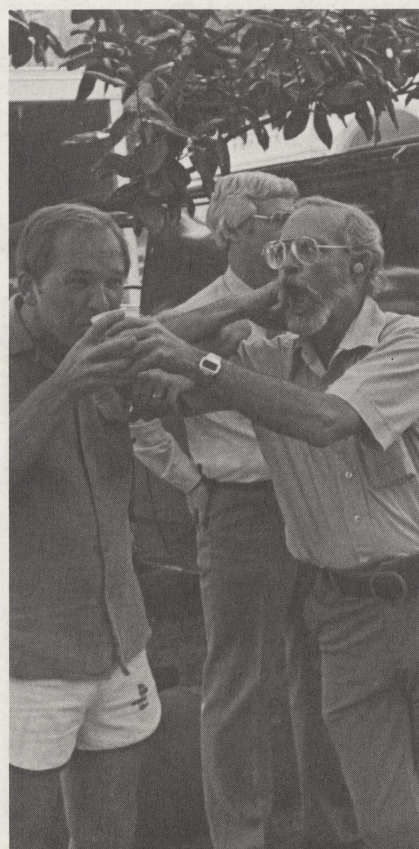
by Jim Hull

Are you overheating hot water for your needs? In most cases, 140° hot water is a good temperature for normal house with a dishwasher. When the water heater services only the bath, the thermostat can be set lower (110°F is recommended). Reducing water temperature from 140°F to 110°F will save 20% in your hot water heating cost.

People normally use less hot water when showering than bathing. The average shower requires about 10 gallons of water whereas the average bath requires about twice that much. However, if you like to linger, forget the shower. Bonus: You also save on your sewer bill which is a part of your water bill.

A safety thought: Tap water at 156°F will cause a third degree burn—the worst kind—in just one second. 140°F water will produce the same burn in four seconds. Any water over 130°F is a scald hazard.

Here's a big money saver for electric water heaters: contact your electric utility. Some provide a special rate for off-peak hot water heating. A special meter with a timer can be installed in your home which stops the heater from working during the few hours a day when the utilities' electric load is the largest. This special rate may be nearly half of the regular rate.



Photographer Charlie Shoup and Barrier Free Design Coordinator Dick Hoke share a beer.

Calendar

With the beginning of fall semester, we are again publishing a Calendar of Events as a service to the campus community. If you have an item you would like included in the Calendar, please send it to Janet Bailey, Chapel Hall.

AUGUST

17 - CONSCIOUSNESS RAISING PROGRAM, "Rape Prevention, Continuing Education, x5599, Cafeteria Upper Level, 7 p.m.

21 - REGISTRATION

22 - REGISTRATION - SBG WELCOME BACK PARTY, Plaza, 9 p.m.

23 - REGISTRATION FOR PREP STUDENTS

- ROLLER SKATING PARTY, Theta Nu Tau, KDES Upper Parking Lot, 7 - 10 p.m.

- DEAF AWARENESS WEEKEND, Deaf Referral Services of Baltimore, Inner Harbor, Expressions will perform at 2 p.m.

Jobs Available

For additional information contact the Personnel Office.

STAFF

SECRETARIAL POSITIONS: Contact Personnel for listing.

PROGRAMMER/ANALYST: Business Data Systems

TRANSCRIBER: Gallaudet Television

MEDICAL DIRECTOR: Student Health Service

WORD PROCESSING SPECIALIST:

Administrative Support Services

PRODUCTION TYPIST: IMRADC

LRC ASSISTANT: MRC/LRC/KDES

DIRECTOR: Counseling and Placement Center

CAMPUS POLICE OFFICER: Safety and Security

WORK STUDY SPECIALIST: MSSD/ Career Education

FOUNDATIONS SUPERVISOR: PP-Grounds

ELECTRICIAN: PP-Building Maintenance

BUDGET ANALYST: Planning Office

ACCOUNTS RECEIVABLE CLERK:

Accounting

TV STUDIO ENGINEER: Gallaudet Television

PAYROLL ASSISTANT: Personnel

PROGRAM COORDINATOR: Law Center

PLATO TECHNICIAN: Educational Resources

INTERPRETER/RECEPTIONIST: Law Center

FACILITIES DESIGN MANAGER: Design & Construction

CUSTODIAN/DAY: PP-Custodial Services

FACULTY

FACULTY POSITION: Dept. of Sign Communication

Classified Ads

FOR SALE: Townhouse in Upper Marlboro, MD, 3 bedrooms, 1 full bath, 2 half baths, finished family room, central a/c, gas heat, hardwood floors. Excellent condition. Call Bob Quarles, x5160.

HEARING BABYSITTER NEEDED: To develop speech of hearing two-year-old daughter of deaf parents. Call TDD 986-0308.

International students

Americans—would you like to welcome a few Gallaudet international students into a U.S. home one weekend or evening? Many have never visited an American home and would also like to share information about life in their countries.

If you'd like further information, contact Toni Rees, HMB Room 102, x5062 (TDD) or x5057 (voice).